

## Statement of Deficiencies

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for staff: [ 1 staff ].

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: [ 1 staff ]. Documentation of submission [ **was not** ] available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

### 5311-B: Extracurricular Personnel

Not Met

#### Findings/Corrections

5311.B.1. The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for extracurricular personnel: [ Speech therapist ], [ occupational therapist ]. Documentation of submission [was not ] available prior to the individual being present in the center.

Note: Individuals employed by the school system may have on file at the center, a letter from the school system administrative staff documenting that a criminal record clearance has been obtained from Louisiana State Police.

### 5312-A: Orientation Training

Not Met

#### Findings/Corrections

5312.A. Provider lacked documentation that staff, [1 staff ], received orientation within one week of employment and prior to having sole responsibility for a group of children to include training in the following topics:

Center policies and practices including health and safety procedures;  
Emergency and evacuation plan;  
Supervision of children;  
Discipline policy;  
Job description;  
Individual needs of the children enrolled;  
Detecting and reporting child abuse and neglect;  
Current Child Day Care Class "A" Minimum Licensing Standards;  
Confidentiality of information regarding children and their families.

Orientation training did not include documentation of the 4 days supervised work with children.

Documentation shall consist of a statement/checklist in the employee record signed and dated by the employee and the Director attesting to having received such orientation training and the dates of the supervised work with children.

5312.A. Orientation training did not include documentation of the 4 days supervised work with children for the following staff: [1 staff ].

### 5312-E: CPR and First Aid

Not Met

#### Findings/Corrections

5312.E.1. The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. [ 2 ] of [ 14 ] staff had documentation of this certification. This is for the time after 3 PM.

5312.E.3. The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. [ 0 ] of [ 14 ] staff had documentation of this certification. This is for the time after 3 PM including nighttime care.